

# Toileting Policy

## Toileting Policy Statement

Askea Community Childcare Centre understands that toileting is a time of learning for children and all children must be treated respectfully and sensitively when using the toilet. Askea Community Childcare Centre aims to facilitate that toileting is a positive experience while that a high standard of hygiene is promoted at all times.

## Principle of Toileting Policy

This policy is underpinned by the Child Care Act 1991 and Early Years Services Regulations 2016

## Procedure for Toileting

- Create awareness and understanding of good hygiene practice, staff members emphasise the importance of self-care for example: flushing the toilet, washing hands, etc.
  - Use anti-bacterial soap and disposable paper towels for washing and drying hands
  - Ensure a cleaning schedule is in place to maintain children's toilets in a clean and hygienic condition at all times
  - Treat the child in a sensitive manner when toileting accidents occur, reassuring and emotionally supporting the child
  - Accidents will be recorded and shared with families in order to help with the toilet training process
  - We will work closely with the families when a child is toilet training and use a tailored approach for each child
  - If a child shows any difficulty using the toilet on their own the child's key worker will help however independent use will always be encouraged
  - Use praise and recognition when children are toilet-training to promote self-esteem and a sense of achievement
  - Wash and disinfected potties after each use using disposable gloves, ideally potties should be individual for each child
  - Ensure another staff member is always available to provide assistance, respect the child's privacy at all times
  - Hygiene practices include staff washing hands after assisting a child, ensuring children wash their hands and cleaning the toilets when required.
  - Toilet training must have begun two days at home before the child returns to crèche.
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This policy was agreed and adopted by Askea Community Childcare Centre

Date. \_\_\_\_\_

Signed by \_\_\_\_\_ on behalf of management

This policy will be reviewed on 1<sup>st</sup> September 2017 in collaboration with staff and parents